

## Family Resources Blurb: Placement Timetable

1. Early Summer: Gathering Information
  - a. Talk to your child
  - b. Talk to other families
  - c. Request literature from other schools
  - d. Get acquainted with other schools' websites
2. Late Summer: Selecting a List of Possible Schools
  - a. Be organized
  - b. Be realistic about your child
  - c. Meet individually with Steve during August
  - d. Establish a reliable system for record-keeping
3. Early Fall: Obtaining Applications
  - a. Request materials early in September
  - b. Make duplicate copies of all materials
  - c. Familiarize yourself fully with essay questions
  - d. Establish a plan for writing essays: adults and children
4. Fall: Open Houses, School Visits, Applications, ISEE Preparation
  - a. Attend Grade 7 Placement Coffee at CHS
  - b. Talk candidly with homeroom teachers at October conference
  - c. Communicate appointment schedule to teachers on regular basis
  - d. Be sure to sign up for December ISEE, especially if eligible for Boston Exam Schools
5. Late Fall: Updating List of Schools
  - a. Reevaluate your initial assumptions
  - b. Be realistic about your child's progress in grade 6
  - c. Refrain from talking to your child about first choices
  - d. Be sure to consider full range of categories: coed, single-gender, K-8, public
6. January/February: Application Deadline
  - a. Plan to submit all applications prior to January 15
  - b. School office will submit all materials prior to January 15
  - c. Ask your child to write a thank you note to teachers/advisors
  - d. Treat your family to a special celebratory evening once applications are completed